

## Transform how you archive your long-term records in Microsoft 365

Preserve365® embeds **Active Digital Preservation™** archiving in **Microsoft 365** to ensure your long-term records are protected & always available in the latest readable file formats.



## Simplify archiving and Digital Preservation in Microsoft 365

Preserve365® seamlessly embeds Preservica's **Active Digital Preservation™** archiving into your Microsoft 365 and SharePoint experience. No need for separate information archiving tools, simply use Microsoft 365 to automate long-term records governance, archiving, digital preservation and access at scale.



**Securely archive records in just a few clicks**



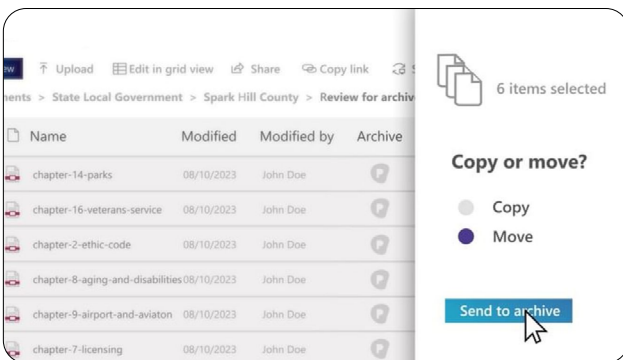
**Automate records governance at scale**



**Easily find and view archived records**



**Ensure records are always readable**

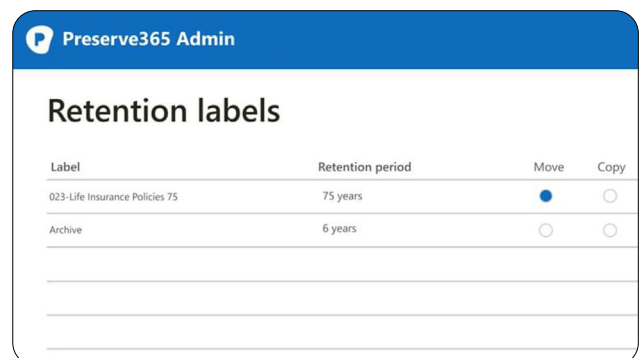


### Securely transfer records to the archive in just a few clicks

Eliminate time-consuming exports & uploads of records. Ensure records integrity and security by moving files, folders, lists and libraries directly to the archive in just a few clicks in SharePoint. Streamline further using your existing Microsoft retention labels to automate disposition actions.

### Automate governance across the full records lifecycle

Use your existing Microsoft 365 permissions and retention labels to automate disposition actions across the full records lifecycle - at scale. Copy or move long-term temporary and permanent archival records to the archive to ensure they are always available in the very latest actionable formats.



Preserve365 Admin			
Retention labels			
Label	Retention period	Move	Copy
023-Life Insurance Policies 75	75 years	<input checked="" type="radio"/>	<input type="radio"/>
Archive	6 years	<input type="radio"/>	<input type="radio"/>

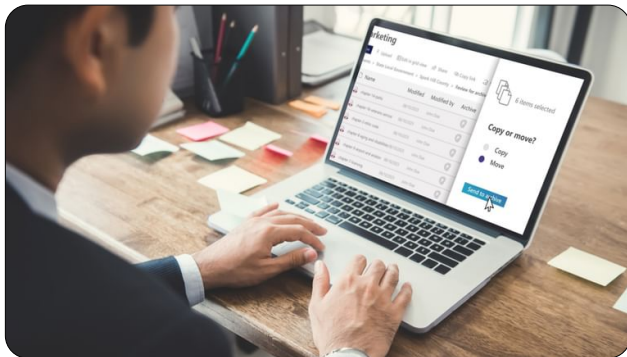
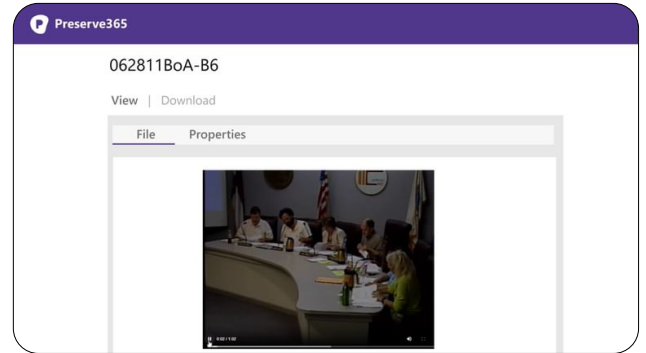


## Empower users to quickly self-serve the records they need

Using SharePoint search users can quickly find the archived records they have permissions for to meet compliance, FOI, legal and operational challenges. Active Digital Preservation ensures records are always instantly readable and actionable without needing the original application.

## Automatically ensure your records can always be read and trusted

Active Digital Preservation continuously protects your long-term records from file format obsolescence. Automatically bring legacy records back to life and keep records in always readable formats – all in alignment with your selected policy. Prove the authenticity of your records with checksums, audit trails and full context metadata for every file.

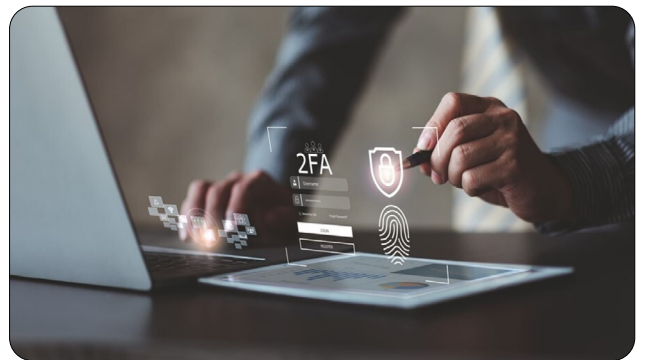


## Optimize repository costs and reduce clutter

Easily move inactive files, folders, lists and libraries to the archive in just a few clicks in SharePoint. Consolidate records from legacy system migrations into the archive and make them available to business and information governance users through SharePoint in the very latest readable formats.

## Ensure the security and integrity of your data over the long-term

Preservica's trusted Active Digital Preservation platform is purpose designed for the unique requirements of ensuring the long-term security, availability, integrity and privacy of your data. It is ISO 27001 certified, with encryption in transit and at rest and uses Microsoft 365 permissions to secure access.



**Available on the Microsoft Azure Marketplace**



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preservica.com



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